

Record of decision taken under delegated powers by a council officer



Title:	SCC Microsoft LSP (Licence Solution Partner)
Divisions Affected:	Corporate Services, IT&D
Key Decision:	Yes
Reason Key:	Annual Value over £500,000
Decision taken under delegation by virtue of:	Committee decision – Cabinet 15 December 2020 Min ref: 212/20 Annual Procurement Forward Plan 2021-22 – authority delegated to relevant Executive Director or Head of Service (as appropriate) to make contract award decision.

Summary

In order to deliver easy to use, responsive public services to residents, Surrey County Council (SCC) need to provide easy to use, modern and efficient digital technology tools to its staff. The Council, along with its Orbis Partners (East Sussex County Council and Brighton & Hove City Council) have chosen to adopt a Microsoft-based software approach.

This contract is for a Licence Solution Partner (LSP) to arrange replacement of the Surrey County Councils (SCC) Microsoft licence agreements working with the Council to ensure the most appropriate, cost effective, flexible, and compliant solutions are implemented going forward, meeting the current and future needs of the organisation.

The existing three-year agreements expire in May/June 2022 and there is currently not a viable alternative to Microsoft in the market, so there needs to be new agreements in place to continue to use Microsoft products compliantly.

Agreement	From	To
Microsoft Server & Cloud Enrolment (SCE) - SQL	01/06/2019	31/05/2022
Microsoft Enterprise Subscription Agreement	01/07/2019	30/06/2022
Microsoft Server & Cloud Enrolment (SCE)	01/07/2019	30/06/2022
Microsoft School Agreement	01/07/2019	30/06/2022

A suitable LSP, **Bytes Software Services Ltd**, has been identified through a compliant procurement framework, provided by the KCS. The use of this framework and provider represents the most economically advantageous route to awarding this contract.

Decision made

Decision made:

It was AGREED that:

1. a contract is awarded to **Bytes Software Services Ltd**, under the KCS Professional Services National Framework for the supply and delivery of Software Products & Associated Services 2

Reasons for Decision:

The award of the contract to **Bytes Software Services Ltd** represents the most economically advantageous outcome for Surrey County Council.

Decision taken by:	Leigh Whitehouse, Executive Director of Resources
Decision taken on:	15 th March 2022.
To be implemented on:	March 2022.

Alternative options considered

Alternative options were considered for the procurement route, and these are listed in the attached Procurement Report.

Summary of any financial implications

The financial implications of this contract are included in the attached Procurement Report.

*Please note: In 2021 Microsoft announced that they were going to increase the prices on a number of key products from 1st of March 2022. Since concluding the procurement, we have been informed by the Local Government Association (LGA) that there is a small chance that these planned increases may not go ahead. **Bytes Software Services Ltd** are doubtful that Microsoft will change their minds, but as the procurement was based on these increases, they have confirmed that should the decision be reversed the contract pricing would revert to the February 2022 price list for the products in question.*

Declarations of conflicts of interest

None

Consultation/Process Followed

Consultation and processes followed have been as required by the Procurement and

Contract Standing Orders (Part 5(4) of the Constitution).

These include:

Nathaniel Burrows, Procurement Partner IT&D and Corporate
Morgan Rees, Enterprise Infrastructure Delivery Manager

Background Documents

Exempt:

Procurement Report

Yes